



### **Amy P. Lin, DVM will:**

1. Hold a current state license and state controlled-substance license to practice veterinary medicine in Michigan and Arizona.
2. Hold a USDA-Aphis category 1 accreditation for interstate movement.
3. Carry professional liability insurance/license defense (AVMA PLIT).
4. Be responsible for my own FICA tax and applicable withholdings.
5. Arrive promptly, work efficiently, leave complete medical records and notes on client communication and conduct myself with a professional and friendly attitude.
6. Practice veterinary medicine in an ethical manner according to guidelines of the State Veterinary Practice Act for dogs and cats.
7. Provide comprehensive veterinary care in the form of physical examination, diagnostic testing, nursing care, client consultation and professional recommendations.

### **Employing clinic responsibilities:**

1. Provide a safe, clean, well-equipped working environment with properly trained staff.
2. Provide a supply of commonly used in date drugs, supplies and testing equipment.
3. Provide protocols regarding medication refills, vaccination schedules and recommendations for patient care that meet AVMA/MVMA guidelines.
4. Provide use of the in-house and/or clinic associated on-line pharmacy as per your clinic protocol. An outside source will be used if a needed medication is not available. I do not carry prescription pads.
5. File IRS Form-1099 for independent contractors for the relief veterinarian.
6. Follow current CDC Covid-19 guidelines for safety.

### **Terms of Contract:**

1. The current standard 2022 IRS rate of **\$0.625 per mile will be charged for each shift.**  
*The rate will be adjusted in the future as per IRS guidelines.*
2. Shifts > 6 hours allow for a full hour break. The midday break is not included as part of the paid working hours.
3. If a break is not able to be taken and/or working time exceeds 8 hours, a charge of \$25.00/15 minutes will be invoiced.
4. An invoice will be provided at the end of each shift or at the end of the week if multiple shifts are contracted. Payment is due within 30 days of receiving the invoice.
  - o Payment options: Check, Venmo, Wave
5. The practice is liable for all expenses and legal fees incurred in collection of payment for services. Failure to remit payment within 30 days of service will accrue an additional fee of 10% of the total past due balance, with a minimum of \$100.00, unless prior arrangements have been made and have been accepted by both parties via text or email.



**Rates:**

My current rates for 2022 are as follows:

- Weekday shifts up to 4 hours and Saturday shifts = \$100/hr
- Weekday shifts up to 8 working hours = \$85/hr

*Rates will be increased in January to reflect the annual Social Security cost of living adjustment.*